



**BURBANK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Thursday, October 8, 2026

5:00 P.M. - Closed Session

6:00 P.M. - Open Session

Burbank Unified School District
1900 W. Olive Ave
Third Floor - Board Room
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org/boemeetings; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

a. NOTICE TO THE PUBLIC

The District is providing alternatives to in-person attendance for viewing and participating. Any individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction during one of the three Public Comments sections.

Instructions for Virtual Public Speakers Who Wish to Address the Board:

1. Speakers who wish to provide a Public Comment virtually should sign up at this link: <https://forms.gle/XrYpZ7M2hMb1LJCS7> 3pm on Wednesday, October 7. Please indicate if your comment pertains to (1) an item on this agenda, or (2) a subject within the jurisdiction of the Board of Education. Closed Session Public Comments must be given in person.
2. The Zoom Webinar will open at 5:30 p.m. Speakers are asked to rename their Zoom profile to indicate their full name to expedite this process. Please note that only those individuals who have signed up to speak prior to 3:00 p.m. on the day before, will be allowed to enter the Zoom Webinar. Speakers will receive an email Wednesday afternoon with the Zoom Webinar login details.
3. When it is time for a speaker to address the Board, the speakers name will be called and the speaker should activate their microphone and camera. Speakers must be present in the Zoom Webinar when their name is called in order to address the Board. Speakers are also requested to state their name (and their pronouns, if desired) prior to addressing the Board. Please note that the chat function will be disabled.

4. After a speaker completes their public comment, or if the three-minute (3) time limit has been reached, the speaker will be removed from the Zoom Webinar and can continue watching the meeting by streaming it at www.burbankusd.org/boemeetings

5. If you would like to make a Public Comment and require Armenian, Spanish, or ASL translation, please email stephaniebeauregard@burbankusd.org prior to 3:00 p.m. the day before the meeting to receive a registration link.

2. REQUESTS TO ADDRESS THE BOARD

a. Public Communications on Closed Session Agenda Items

Those persons wishing to address the Board may do so at this time and are asked to complete a speaker card. All public comments are to be directed to the Board President. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The President may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. Please refer to the complete text of Burbank Unified School District Board Bylaw 9323: Meeting Conduct - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comment. The Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

3. CLOSED SESSION

The Board will meet in Closed Session for the purpose of the following:

- a. Public Employee Discipline/Dismissal/Release/Resignation/Reassignment/Employment
- b. Conference with Legal Counsel - Pending Litigation, Pursuant to Government Code 54956.9(d) Number of Cases - 3
- c. Conference with Legal Counsel - Existing Litigation, Pursuant to Government Code 54956.9(d)(1) In the Matter of OAH Case: 2026080506

4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND ACKNOWLEDGEMENT

When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, Fernandeano Tataviam, and First Nations on which we are learning, educating, and living.

5. REPORTING ON CLOSED SESSION

6. ADOPTION OF AGENDA

7. APPROVAL OF MINUTES

- a. Consideration of Approval of Minutes from the Regular Board Meeting held September 17, 2026
[Minutes 091726.pdf](#)

8. ITEMS FOR FUTURE CONSIDERATION

9. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD

- a. Student Representatives
Avvo Ilangesyan, BHS, Sabrina Coto, JBHS, and Megan Avanesian, MHS; will report on activities at their respective schools.

10. REPORTS FROM LABOR PARTNERS - BURBANK TEACHERS ASSOCIATION (BTA) AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)

11. PRESENTATIONS / RECOGNITIONS

- a. Recognition of 2026 Los Angeles County Teacher of the Year Heidi VanKooten
District Administration proudly recommends that the Board of Trustees recognize and congratulate Heidi VanKooten on the distinguished honor of being named a 2026-27 Los Angeles County Teacher of the Year and celebrate this outstanding achievement.
[11a Recognition of LACOE Teacher of the Year-Heidi Van Kooten.pdf](#)
- b. Clerk's Cup 2026
District Administration recommends that the Board of Trustees receive the presentation regarding the 2026 Clerksâ€™™ Cup Student Voter Registration Competition.
[11b Clerk s Cup 2026 Presentation.pdf](#)
- c. Presentation on the PARS Supplementary Retirement Plan (SRP)
It is the recommendation of District administration that the Board of Education receive the presentation, as presented.
[11c Presentation on the PARS Supplementary Retirement Plan \(SRP\).pdf](#)
- d. Public Hearing Regarding Sufficiency of Textbooks and Instructional Materials for the 2026-2027 School Year
District Administration recommends that the Board of Trustees conduct the public hearing regarding the sufficiency of pupil textbooks and instructional materials for the 2026-2027 school year and receive public comment as required by California Education Code Section 60119.
[11d Public Hearing Notice-Sufficiency of Textbooks 2026 2027.pdf](#)

12. REQUESTS TO ADDRESS THE BOARD

- a. Public Communications on Agenda Items
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members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. Please refer to the complete text of Burbank Unified School District Board Bylaw 9323: Meeting Conduct - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comment. The Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

13. SUPERINTENDENTS REPORT

14. ACTION ITEMS

SUPERINTENDENT

- a. Consideration of Approval of Joint Resolution 8-27 from BUSD/BTA/CSEA/BASA in Support of Prop 3 The Childrens Education and Health Care Protection Act of 2026
[14a Joint Resolution 8-27 in Support of Prop 3.pdf](#)

BUSINESS SERVICES

- b. Consideration of Adoption of Resolution No. 9-27 Authorizing a Supplementary Retirement Plan with Public Agency Retirement Services (PARS)
It is the recommendation of District administration that the Board of Trustees adopt Resolution No. 9-27, as presented.
[14b Consideration of Adoption of Resolution No. 9-27 Authorizing a Supplementary Retirement Plan with \(PARS\) - General Fund.pdf](#)
- c. Consideration of Approval of Purchase Agreement with Weatherstem for Protect One Weather Monitoring Systems General Fund
It is the recommendation of District administration that the Board of Trustees approve the purchase agreement with Weatherstem, as presented.
[14c Consideration of Approval of Purchase Agreement with Weatherstem for Protect One Weather Monitoring Systems - General Fund.pdf](#)
- d. Consideration of Revision of Board Policy 3300 Expenditures and Purchases [First Reading]
It is the recommendation of District administration that the Board of Trustees approve the first reading of Board Policy 3300 - Expenditures and Purchases, as presented.
[14d Consideration of Revision of Board Policy 3300 Expenditures and Purchases First Reading.pdf](#)
- e. Consideration of Revision of Board Policy 3312 Contracts [First Reading]
It is the recommendation of district administration that The Board of Trustees approve the first reading of Board Policy 3312 - Contracts, as presented.
[14e Consideration of Revision of Board Policy 3312 Contracts First Reading.pdf](#)

HUMAN RESOURCES

- f. Consideration of Adoption of Resolution 10-27 Proclaiming October 12, 2026 through October 18, 2026, as Week of the School Administrator
It is recommendation of the District Administration that the Board of Trustees adopt Resolution 10-27 Proclaiming October 12, 2026 through October 18, 2026, as Week of the School Administrator, as presented.

[14f Consideration of Adoption of Resolution 10-27 Proclaiming October 12, 2026 through October 18, 2026, as Week of the School Administrator.pdf](#)

INSTRUCTIONAL SERVICES

- g. Consideration of Adoption of Resolution 11-27 Proclaiming October 18, 2026 through October 24, 2026, as United Against Hate Week
It is the recommendation of District Administration that the Board of Trustees adopt Resolution 11-27 Proclaiming October 18, 2026, through October 24, 2026, as United Against Hate Week, as presented.
[14g Consideration of Adoption of Resolution 11-27 Proclaiming Oct. 18-24 as United Against Hate Week.pdf](#)
- h. Consideration of Adoption of Resolution 12-27 Sufficiency of Pupil Textbooks and Instructional Materials
It is the recommendation of District Administration that the Board of Trustees adopt Resolution 12-27 In the Matter of Determining Sufficiency of Pupil Textbooks and Instructional Materials and Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials, 2026-2027, as presented.
[14h Consideration of Adoption of Resolution 12-27 Sufficiency of Pupil Textbooks and Instructional Materials.pdf](#)
- i. Consideration of Approval to Submit the BHS Animation Pre-Apprenticeship Program for Registration
It is the recommendation of the District Administration that the Board of Trustees approve submission of the Burbank High School Animation pre-apprenticeship program application for registration with the California Division of Apprenticeship Standards, in partnership with the BRIC Foundation, as presented.
[14i Consideration of Approval to Submit BHS Animation Pre-Apprenticeship Program for Registration..pdf](#)
- j. Consideration of Approval of Agreement with Thrively for Thrively Pro Platform
It is the recommendation of District Administration that the Board of Trustees approve the Agreement with Thrively, for the period of July 1, 2026, through June 30, 2027, as presented.
[14j Consideration of Approval for Agreement with Thrively for Thrively Pro Platform.pdf](#)
- k. Consideration of Approval of Agreement with CAST, Inc. for Universal Design For Learning
It is the recommendation of District Administration that the Board of Trustees approve the Agreement with CAST, Inc. for Universal Design for Learning, as presented.
[14k Consideration of Approval-Agreement with CAST Universal Design for Learning.pdf](#)

BOARD POLICIES

- l. Consideration of Approval of Board Regulation and Revision to Board Policy 4020 Drug and Alcohol-Free Workplace [First Reading]
It is recommended by District Administration that the Board approve Regulation and Revision to Board Policy 4020 Drug and Alcohol-Free Workplace, as presented.
[14l Consideration of Approval of Board Regulation and Revision to Board Policy 4020 Drug and Alcohol-Free Workplace.pdf](#)

15. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

BUSINESS SERVICES

- a. Consideration of Approval of Agreement for Administrative Services with Public Agency Retirement Services (PARS) General Fund
It is the recommendation of District administration that the Board of Trustees approve the Agreement for Administrative Services with Public Agency Retirement Services (PARS), as presented.
[15a Consideration of Approval of Agreement for Administrative Services with Public Agency Retirement Services \(PARS\) - General Fund.pdf](#)
- b. Consideration of Approval of Deductive Change Order No. 1 with Sierra School Equipment Co. for the Furnishing and Installation of New Crusader Chairs at George Washington Elementary School Auditorium Gift Fund
It is the recommendation of District administration that the Board of Trustees approve Deductive Change Order No. 1 with Sierra School Equipment Co., as presented.
[15b Consideration of Approval of Deductive Change Order No. 1 with Sierra School Equip for Crusader Chairs at Washington - Gift Fund.pdf](#)
- c. Consideration of Approval of Award of Contract to American Power Systems, LLC Utilizing NASPO Cooperative Purchasing Master Agreement No. 00318 for Emergency Management Lighting System Replacement at Burbank High School Measure ABC
It is the recommendation of District administration that the Board of Trustees approve the award of contract to American Power Systems, LLC, as presented.
[15c Consideration of Approval of AOC to American Power Systems, LLC Utilizing NASPO Master Agreement No. 00318 for EMS at BHS – Measure ABC.pdf](#)
- d. Consideration of Approval of Award of Contract to American Power Systems, LLC Utilizing NASPO Cooperative Purchasing Master Agreement No. 00318 for Emergency Management Lighting System Replacement at John Burroughs High School Measure ABC
It is the recommendation of District administration that the Board of Trustees approve the award of contract to American Power Systems, LLC, as presented.
[15d Consideration of Approval of AOC to American Power Systems, LLC Utilizing NASPO Master Agreement No. 00318 for EMS at JBHS – Measure ABC.pdf](#)
- e. Consideration of Approval of Amendment to PJHM Architects Contract for Edison Elementary School Secure Entry Project Measure ABC
It is recommendation of the District administration that the Board of Trustees approve the amendment to PJHM Architects contract, as presented.
[15e Consideration of Approval of Amendment to PJHM Architects Contract for Edison Secure Entry Project – Measure ABC.pdf](#)
- f. Consideration of Approval of Agreement with GeoSystems, Inc. for Geotechnical Services for the Burbank High School Softball Field Measure ABC
It is the recommendation of District administration that the Board of Trustees approve the agreement with GeoSystems, Inc., as presented.

[15f Consideration of Approval of Agreement with GeoSystems, Inc. for Geotechnical Services for the BHS Softball Field – Measure ABC.pdf](#)

- g. Consideration of Notice of Completion for Hellas Construction, Inc. for the John Burroughs High School Turf Replacement Project Measure ABC

It is the recommendation of District administration that the Board of Trustees approve the Notice of Completion and related project closeout items with Hellas Construction, Inc., as presented.

[15g Consideration of Notice of Completion for Hellas Construction for John Burroughs HS Turf Memorial Field - Measure ABC.pdf](#)

- h. Consideration of Approval of Professional Services Agreement with King Consulting for California School Facilities Funding Consulting Services - Special Reserve Fund

It is the recommendation of District administration that the Board of Trustees approve the Professional Services Agreement with King Consulting, as presented.

[15h Consideration of Approval of Agreement with King Consulting for California School Facilities Funding - Special Reserve.pdf](#)

- i. Consideration of Ratification of Amendment to Nutrition Services Vehicle Acquisition with Enterprise Fleet Management Nutrition Fund

It is the recommendation of District administration that the Board of Trustees ratify the amendment to the Nutrition Services vehicle acquisition with Enterprise Fleet Management, as presented.

[15i Consideration of Ratification of Amendment to Nutrition Services Vehicle Acquisition with Enterprise Fleet Management – Nutrition Fund.pdf](#)

- j. Consideration of Ratification of Agreement with CDW Government LLC for Google Workspace for Education Plus General Fund

It is the recommendation of District administration that the Board of Trustees ratify the agreement with CDW Government LLC, as presented.

[15j Consideration of Ratification of Agreement with CDW Government LLC for Google Workspace for Education Plus – General Fund.pdf](#)

- k. Consideration of Approval of Amendment to Certification of Signatures

It is the recommendation of District administration that the Board of Trustees approve the amended Certification of Signatures, as presented.

[15k Consideration of Approval of Amendment to Certification of Signatures.pdf](#)

- l. Consideration of Acceptance of the 2026-2027 Purchase Order Report

[15l Consideration of Acceptance of the 2026-2027 Purchase Order Report.pdf](#)

HUMAN RESOURCES

- m. Consideration of Approval of Personnel Report 25-26-04

It is recommendation of the District Administration that the Board of Trustees approve the Personnel Report 26-27-04, as presented.

[15m Consideration of Approval of Personnell Report 26-27-04.pdf](#)

- n. Consideration of Ratification of University Agreement with Alliant University

It is the recommendation of District Administration that the Board of Trustees ratify the University Agreement with Alliant University, as presented.

[15n Consideration of Ratification of University Agreement with Alliant University.pdf](#)

- o. Consideration of Ratification of University Agreement with California State University, East Bay

It is the recommendation by District Administration that the Board of Trustees ratify the University Agreement with California State University, East Bay, as presented.

[15o Consideration of Ratification of University Agreement with California State University, East Bay.pdf](#)

- p. Consideration of Approval of University Agreement with California State University, Northridge

It is the recommendation of the District Administration that the Board of Trustees approve the University Agreement with California State University, Northridge, as presented.

[15p Consideration of Approval of University Agreement with California State University, Northridge.pdf](#)

- q. Consideration of Approval of Variable Waiver Request Certificated

It is the recommendation of the District Administration that the Board of Trustees approve the Variable Waiver Request- Certificated, as presented.

[15q Consideration of Approval of Variable Waiver Request- Certificated.pdf](#)

- r. Consideration of Amendment to the Agreement for Professional Services with Jayme Adelson-Goldstein with Lighthearted Learning for Instructional Support at Burbank Adult School - Adult School Fund

It is the recommendation of District Administration that the Board of Trustees approve the Amendment to the Agreement for Professional Services with Jayme Adelson-Goldstein with Lighthearted Learning for Instructional Support at Burbank Adult School- Adult School Fund, as presented.

[15r Consideration of Amendment to the Agreement of Professional Services with Jayme Adelson-Goldstein with Lighthearted Learning for Instructional Support at Burbank Adult School.pdf](#)

INSTRUCTIONAL SERVICES

- s. Consideration of Approval of Instructional Consultants to Provide Music, Theater, Visual Arts Instruction and ELD Staff Development

It is the recommendation of District Administration that the Board of Trustees approve instructional consultants to provide music, theater, visual arts instruction and ELD Staff Development, as presented.

[15s Consideration of Approval of Instructional Consultants.pdf](#)

- t. Consideration of Ratification of Instructional Consultants to Provide Choir Instruction and After School Culinary Enrichment Instruction

It is the recommendation of District Administration that the Board of Trustees ratify the instructional consultant services to provide choir instruction and after school culinary enrichment instruction, as presented.

[15t Consideration of Ratification of Instructional Consultants.pdf](#)

- u. Consideration of Approval of Williams Quarterly Report

It is the recommendation of District Administration that the Board of Trustees approve the

Williams Quarterly Report on Uniform Complaints 2026-2027, Report Summary No. 1, July 1 through September 30, 2026, as presented.
[15u Consideration of Approval of Williams Quarterly Report.pdf](#)

SPECIAL EDUCATION

- v. Consideration of Ratification of Professional Services with Professional Tutors of America, Inc.
It is the recommendation of District Administration that the Board of Trustees ratify Professional Tutors of America, Inc., as presented.
[Consideration of Ratification of Professional Services with Professional Tutors of America, Inc..pdf](#)
- w. Consideration of Approval of Agreement with IXL Learning
It is the recommendation of District Administration that the Board of Trustees approve IXL Learning, as presented.
[Consideration of Approval of Agreement with IXL Learning.pdf](#)
- x. Consideration of Ratification of Professional Services with UpLift Medical Staffing LLC
It is the recommendation of District Administration that the Board of Trustees ratify UpLift Medical Staffing LLC, as presented.
[Consideration of Ratification of Professional Services with UpLift Medical Staffing LLC.pdf](#)

16. BOARD REPORTS & COMMUNICATIONS

17. ADJOURNMENT